



Solefield School

JOB DESCRIPTION **Year 5 English and Maths Teacher – Full-time**

The Year 5 English and Maths Teacher will work closely with our Heads of English and Maths. The teacher will be responsible to the Headmaster.

The following gives a broad outline of the main requirements of the post:

- Being a class teacher responsible for all areas of the schemes of work for English and Maths in Year 5, including preparation for 11+.
- Being a Form Teacher when required.
- Being responsible for the pastoral care of the boys in your form.
- Planning, preparing and presenting lessons and homework that cater for the needs of the whole ability range in accordance with school policy.
- Liaising with our Head of Learning Development.
- Preparing, marking and displaying work to facilitate positive pupil development.
- Meeting requirements for the assessment and recording of pupils' development.
- Encouraging good practice with regard to punctuality, behaviour, standards of work and homework.
- Providing feedback to parents on a pupil's progress at parents' evenings and other (often less formal) meetings.
- Staying up to date with changes and developments in the structure of the curriculum as directed by the school.
- Coordinating the Year 5 Play.
- Carrying out duties assigned and covering lessons as necessary.
- Taking part in school events and activities that may be run at weekends or evenings.
- Liaising with colleagues and working flexibly.
- Leading assemblies when needed.
- Assisting with school trips.
- Ensuring the effective and efficient deployment of classroom support.

Also:

- To attend INSET and twilight sessions as required/appropriate.
- Attend Speech Day, church services and other events which may occur outside normal working hours.
- Undertake any other tasks or duties that the Headmaster may reasonably assign.

Person Specification:

- A caring, enthusiastic, team player with good communication skills.
- Relevant teaching qualifications and experience.

- The ability to teach English and Maths to other year groups would be an advantage in terms of being able to provide cover for other staff but is not essential.
- Experience in a similar setting would be an advantage but is not essential.

This job description is subject to review in line with the developing needs of the school.

Please refer to the Solefield School website for our Recruitment Policy and Safeguarding and Child Protection Policy – www.solefieldschool.org

Solefield School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child safeguarding screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Dougal Philps
Headmaster
April 2017